

4th Udayana INC Registration Steps

Oral or Poster Presentation

1. Go to the web: <https://ucs.unud.ac.id>
2. Press “**Sign Up**” (in the upper right corner)
3. Please fill in the required data, then press “**Sign Up**”
4. **Activate via email** that has been registered in advance
5. **Log In** with the registered email password
6. In the **Search** column, write “**nursing**” and a Poster 4th Udayana INC will appear
7. Press **seminar registration**
8. In the **choose participant status** column, select **general**
9. In the **participant category column**, select **presenter or poster**
10. After successful registration, press **new submission**, please fill in the title, select the paper topic, in the **participant type column** select **presenter** (online), and **publication type**, please select **oral or poster presentation**, then press **save and continue**
11. Next press **upload abstract**, please type abstract in the column provided and attach the abstract file in **doc., docx, pdf** format with a maximum capacity of **2MB**, then press **save and continue**, and **OK**
12. Next, fill in the data in the **member list**, then press **save and continue**, and **OK**
13. Next press **confirm abstract**, and press **confirmation**
14. Please return to the main page (home), if the process is carried out correctly, it will appear writing **view submission data** and **uploading PPT**
15. **For the payment button, it will appear when the abstract has been accepted**
16. If the **payment button has appeared, please press it**, please fill in the **payment details**, and **upload proof of payment** in **png, jpg, and jpeg** format with a maximum capacity of **2MB**.
17. Registration is complete

Participant Only

1. Go to the web: <https://ucs.unud.ac.id>
2. Press “**Sign Up**” (in the upper right corner)
3. Please fill in the required data, then press “**Sign Up**”
4. **Activate via email** that has been registered in advance
5. **Log In** with the registered email password
6. In the **Search** column, write “**nursing**” and the 4th Udayana INC Poster will appear
7. Press **seminar registration**
8. In the **choose participant status** column, select **general**
9. In the **participant category column**, select a **non presenter**
10. In the **choose participant type** column, select the **presenter (online)**, then press **yes, continue the registration, OK**.
11. Next will enter the payment page, please fill in the **payment details**, and **upload proof of payment** in **png, jpg, and jpeg** format with a maximum capacity of **2MB**
12. Next press **payment confirmation**
13. Registration is complete